

May 19, 2022

Chairman Travelbee called the **Meeting** of the Branch County Board of Park Trustees to order at 9:00 AM, with Commissioner Mayer, Commissioner Weigt, Manager Miller and Superintendent Bell present. Guests present were Cathy Weigt, Cortni Hull, Jan R. Joan and Marc Colitti and Kelly and Paul Nash.

Absent: Commissioner Liaison Matthew

**MOTION** by Commissioner Mayer seconded by Commissioner Weigt, to approve the Agenda. Motion Carried 3-0.

**MOTION** by Commissioner Mayer, seconded by Commissioner Weigt to approve Board Meeting Minutes from May 5, 2022. Motion Carried 3-0

**MOTION** by Commissioner Weigt seconded by Commissioner Mayer, that monies be received as follows for the weeks of **May 5, 2022 through May 19, 2022**; Bob Mosser (camping) \$950.00; Angel Cove (camping) \$8280.00; Memorial Park (camping) \$7750.00; (cabins) \$70.00; (pavilion) \$35.00; Dan Miller (camping) \$2400.00; Tom Frecker (camping) \$1000.00; Pam Burgett (pavilion) \$35.00; David Spradlin(camping) \$800.00; Tim Konczal (camping) \$820.00; Sheryl Miller (camping) \$908.00; Peran Reif (pavilion) \$35.00; Quincy Park (camping) \$19200.00; (gate) \$200.00; Niki Acker (pavilion) \$35.00; Kathryn Hoag (camping) \$900.00; Angel Cove (camping) \$4706.50; Memorial Park (camping) \$6700.00; (gate) \$50.00; (cabins) \$140.00; Jason Hayes (camping) \$1100.00; Tamara Bonaminio (camping) \$910.00; Laura McNeal (camping) \$380.00; Bob Smith (camping) \$440.00 **totaling \$57,844.50**. Motion Carried 3-0

**MOTION** by Commissioner Weigt seconded by Commissioner Mayer, following the audit of bills and payroll, for payments **totaling \$11,641.07** be approved. Motion Carried 3-0.

Public Comment:

- Jan R. of Angel Cove campground requested to know who was in charge of monitoring the clean up of campsites. Given the condition of several campsites at the park, the impression was that requests for clean up were not enforced. She did advise the sites that caused concern. Manager Miller addressed her issues, advising that both he and the campground managers work together to contact campers who have left their sites and/or maintain their sites in an unacceptable condition. Manager Miller will inspect the campsites in question.
- Cortni Hull, Branch County Conservation District Manager, reported that she continues to work with Commissioner Travelbee and the DNR regarding grants on potential Parks property acquisitions.

Information and Communication:

- A. Balance Sheet
- B. Quincy Park Dock Installation (Installation of docks will begin next week. A dock will be provided at no charge for the children in the park to use. Also, Miller reported that the fencing for the Quincy ball field improvements has been ordered and work has started on the infield. Chairman Travelbee requests that we still look into areas for additional ballfield parking.)
- C. Corn Hole Installation at Memorial Park (Manager Miller provided pictures of the placement of the Corn Hole games)

- D. Cleanup Notification sent out to Angel Cove Campers (A copy of the letter sent to Angel Cove Campers advising of recent park improvements and a request to clean and maintain lots was provided. Per Manager Miller, campers are requested to sign an agreement each year that outlines their responsibilities as campers. Per the attending guests, they do not recall having to sign that agreement each year. Miller will research and advise at the next meeting.)

**MOTION** by Commissioner Weigt seconded by Commissioner Mayer to approve the following requests: Awning – Quincy – Lot 107, Awning – Quincy – Lot 65 and Awning – Memorial – Lot 45. Motion Carried 3-0

**MOTION** by Commissioner Weigt, seconded by Commissioner Mayer to approve the following requests from Angel Cove that were denied at the last meeting – Deck – Lot 90 and Deck – Lot 78. Motion Carried 3-0.

**MOTION** by Commissioner Weigt seconded by Commissioner Mayer to adjourn at 9:18 a.m. Motion Carried 3-0.

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Randy Travelbee, Chairman

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Steve Weigt, Member

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Robert Mayer, Member

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Jay Miller, Manager